



**MISSOURI HIGHWAYS AND TRANSPORTATION
COMMISSION**

Official Minutes

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**MINUTES OF THE SPECIAL HIGHWAYS AND TRANSPORTATION
COMMISSION MEETING HELD IN BRANSON, MISSOURI,
THURSDAY, NOVEMBER 30, 2017**

A special meeting of the Missouri Highways and Transportation Commission was held on Thursday, November 30, 2017, at Chateau on the Lake, 415 N. State Highway 265, Branson, Missouri. Michael B. Pace, Chairman, called the meeting to order at 1:00 p.m. The following Commissioners were present: Gregg C. Smith, Michael T. Waters, Jr, John W. Briscoe, Terry L. Ecker, and Robert G. Brinkmann.

The meeting was called pursuant to Section 226.120 of the Revised Statutes of Missouri, as amended. The Secretary verified that notice of the meeting was posted in keeping with Section 610.020 of the Revised Statutes of Missouri, as amended.

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Patrick McKenna, Director of the Missouri Department of Transportation; Rich Tiemeyer, Chief Counsel for the Commission; and Pamela J. Harlan, Secretary to the Commission, were present on Thursday, November 30, 2017.

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*“Department” or “MoDOT” herein refers to Missouri Department of Transportation.
“Commission” or “MHTC” herein refers to Missouri Highways and Transportation Commission.*

-- OPEN MEETING --

COMMISSION WORKSHOP – NEW MEMBER ORIENTATION

The Commission held a special meeting to conduct a new member orientation workshop on the subject of the Statewide Transportation Improvement Program (STIP) and financial information. During the workshop Patrick McKenna, Director, presented MoDOT’s Citizen’s Guide describing the department’s revenue sources and expenditures. Brenda Morris, Financial Services Director, reviewed the annual budget process and Todd Grosvenor, Assistant Financial Services Director, presented the department’s Financial Snapshot. Roberta Broeker, Chief Financial Officer, reviewed the Commission’s debt management policy and the status of the department’s current debt. Mabelle Watkins, Transportation Planning Director, reviewed the Commission’s funding allocation policy and the department’s asset management plan. She then reviewed the planning framework that is used to develop the STIP and the steps necessary to approve the STIP. Eric Schroeter, State Design Engineer, reviewed with the Commission the process for location and design of projects, the applicable policies and the actions that are requested from the Commission. Mr. Schroeter also reviewed how the department acquires and disposes of right of way. Mr. Schroeter then explained the process for the department to receive bids and present construction contracts to the Commission for award. Kathy Harvey, Assistant Chief Engineer, then reviewed with the commission the various funding alternatives available to pay for transportation projects. Throughout the presentations, the Commission inquired about and discussed the subjects brought before them.

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By unanimous consensus of all members present, the meeting of the Commission adjourned.

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The Mission of the Missouri Highways and Transportation Commission is to:

- Represent the citizens of Missouri pursuant to the Constitution by providing independent and nonpartisan governance of the Missouri Department of Transportation; and
- Establish policies, exercise oversight, and ensure accountability in developing and maintaining a world class transportation system in Missouri which fosters safety and economic development.

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